Town of Nottingham P.O. Box 114 Nottingham NH 03290

This replaces any previous policy.



Office 603-679-5022 Fax 603-679-1013

## POLICY FOR FILING AN OFFICIAL COMPLAINT

Anyone wishing to file a complaint with the Town of Nottingham must submit a <u>signed</u> written statement containing the nature of their complaint to the Selectmen's Office. Anonymous complaints, letters, or other submittals will not be accepted for consideration.

The complaint will be forwarded to the appropriate department for review or action based on the nature of the complaint. In the event of an urgent issue, the complaint will be acted on as required.

Approved by		
Nottingham Board of Selectmen		
William P. Netishen, Chairman	Date	
Mary L. Bonser		
Peter M. Bock		